

# COMPETENCY ASSESSMENT AND CERTIFICATION PROGRAM

Competency Assessment is a mandatory requirement for graduation of all students. Assessment is a process of determining whether the knowledge, skills and attitudes necessary for the job has been acquired by the trainee.

## LGPC Competency Assessment Centers

No.	Qualifications	Assessment Fee
1	Bookkeeping NC III	Full ₱ 841.00
2	Bread and Pastry Production NC II	Full ₱ 400.00
		Full ₱ 1,539.00
		COC1 ₱ 1,096.00
3	Carpentry NC II	COC2 ₱ 1,038.00
		COC3 ₱ 914.00
4	Cookery NC II	Full ₱ 1,300.00
		Full ₱ 1,348.00
5	Dressmaking NC II	COC1 ₱ 838.00
		COC2 ₱ 1,111.00
6	Driving NC II	* ₱ 819.00
		** ₱ 1,034.00
7	Electrical Installation and Maintenance NC II	Full ₱ 1,849.00
8	Food and Beverage Services NC II	Full ₱ 882.00
9	Food Processing NC II	Full ₱ 500.00
		Full ₱ 1,108.00
		COC1 ₱ 923.00
10	Housekeeping NC II	COC2 ₱ 997.00
		COC3 ₱ 929.00
		COC4 ₱ 963.00
11	Masonry NC II	Full ₱ 1,535.00
12	Motorcycle/Small Engine Servicing NC II	Full ₱ 1,491.00
13	RAC Servicing (DomRAC) NC II	Full ₱ 500.00
14	Scaffolding Works (Supported Type Scaffold) NC II	Full ₱ 1,276.00
15	Shielded Metal Arc Welding (SMAW) NC I	Full ₱ 2,234.00
16	Shielded Metal Arc Welding (SMAW) NC II	Full ₱ 2,697.00
		Full ₱ 1,684.00
17	Tailoring NC II	COC1 ₱ 836.00
		COC2 ₱ 1,191.00
18	Tile Setting NC II	Full ₱ 1,415.00
19	Trainers Methodology Level I	COC1 ₱ 1,661.00
		COC2 ₱ 1,662.00
		COC1 ₱ 1,658.00
		COC2 ₱ 1,601.00
20	Trainers Methodology Level II	COC3 ₱ 1,600.00
		COC4 ₱ 1,601.00
		COC5 ₱ 1,601.00
		COC6 ₱ 1,675.00
		COC1 ₱ 1,025.00
21	Drying and Milling Plant Servicing NC III	COC2 ₱ 1,033.00
		COC3 ₱ 1,034.00
		Full ₱ 944.00
22	Grains Production NC II (Rice)	COC1 ₱ 855.00
		COC2 ₱ 814.00
		COC3 ₱ 813.00
		Full ₱ 939.00
23	Grains Production NC II (Corn)	COC1 ₱ 814.00
		COC2 ₱ 838.00
		COC3 ₱ 857.00
		Full ₱ 979.00
		COC1 ₱ 808.00
		COC2 ₱ 814.00
24	Organic Agriculture Production NC II	COC3 ₱ 810.00
		COC4 ₱ 816.00
		COC5 ₱ 815.00
		COC6 ₱ 803.00
		Full ₱ 1,347.00
		COC1 ₱ 872.00
25	Domestic Work NC II	COC2 ₱ 777.00
		COC3 ₱ 1,030.00
		COC4 ₱ 755.00

## REQUIREMENTS FOR ASSESSMENT

- Photo copy of Live Birth Certificate/ Marriage Certificate (NSO Authenticated)
- Driver's License for Driving NC II applicants
- 5 pieces passport size, colored ID picture with white background conforming with specifications below:

*Persons attire should have collar, without hat or headdress, without eyeglasses or sunglasses. Photo should be front view with head size from 27mm to 31 mm, not taken by 3-minute or express photo*

### Additional Requirements:

- School Certification for K-12 applicants
- Employment Certificate/ Certificate of Training

## CONTACT DETAILS

### REGISTRAR'S OFFICE

**Mrs. Aries G. Montañez**

Registrar III

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Landline - (033) 397 0915

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### GUIDANCE OFFICE

**Mrs. Sherlene B. Alasian**

In charge

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### ASSESSMENT OFFICE

**Mrs. Josefina B. Arellano**

Processing Officer

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### ADMIN OFFICE

**Mr. Ariel Reckonette B. Villanueva**

Vocational School Superintendent

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Technical Education and Skills Development Authority

**LEON GANZON**  
Polytechnic College  
Maya, Balasan, Iloilo



# LEON GANZON POLYTECHNIC COLLEGE

Balasan, Iloilo

Leon Ganzon Polytechnic College (LGPC) is one of the four TESDA Administered Schools (TAS) in Region VI.

As a TAS, LGPC is a training provider of various technical-vocational programs which are registered under the Unified TVET Program Registration and Accreditation System (UTPRAS) of TESDA. This means that there is an assurance that the trainings are conducted by certified trainers and the facilities, tools, equipment and learning materials are complete and available for the trainees.

Primarily, the trainings conducted by LGPC are focused on skills and hands-on activities to ensure that the graduates are equipped with the necessary job skills.

To complement its training programs, LGPC is also an accredited Competency Assessment Center in all different qualifications it offers.

## VISION

A leading polytechnic college in tourism and food sectors in the region.

## MISSION

Developing empowered graduates instilled with academic and technological knowledge and skills, social responsiveness, and zeal to meet the challenges of the 21st century.

## QUALITY POLICY

Our satisfaction is the satisfaction of the customers we serve.

## CORE VALUES

- L- Leadership integrity
- G- Growth in teamwork
- P- Passion for excellence
- C- Commitment to service

## GOALS AND OBJECTIVES

### **Goal 1: Develop high quality TVET graduates**

- 1.1. To enhance the institution's absorptive capacity and the quality of its TVET programs
- 1.2. To enhance the capabilities of learning facilitators
- 1.3. To upgrade and maintain the institution's training infrastructure
- 1.4. To pursue accreditation of program offerings

### **Goal 2: Build a vibrant and sustainable organization**

- 2.1 To ensure effective and efficient institutional performance
- 2.2 To institutionalize Green technology
- 2.3 To sustain positive institutional image
- 2.4 To enhance linkages and partnerships for various purposes

# COURSES OFFERED

## **A. Competency-Based Training (CBT) Programs.**

These Programs are focused on the skills development training including basic, common and core competencies of a certain qualification.

No.	Qualification Title	Nominal Duration
1	Automotive Servicing NC II	676 Hrs./85 days
2	Bookkeeping NC III	292 Hrs./37 days
3	Bread and Pastry Production NC II	141 Hrs./18 days
4	Carpentry NC II	301 hrs./38 days
5	Cookery NC II	316 Hrs./40 days
6	Domestic Work NC II	218 Hrs./28 days
7	Dressmaking NC II	275 Hrs./34 days
8	Driving NC II	118 Hrs./15 days
9	Electrical Installation and Maintenance NC II	196 Hrs./25 days
10	Electronics Products Assembly and Servicing NC II	260 Hrs./33 days
11	Facilitate eLearning Sessions (FeLS)	40 Hrs./5 days
12	Food and Beverage Services NC II	356 Hrs./45 days
13	Food Processing NC II	568 Hrs./69 days
14	Grains Production NC II	423 Hrs./53 days
15	Housekeeping NC II	436 Hrs./55 days
16	Masonry NC II	181 Hrs./23 days
17	Motorcycle/Small Engine Servicing NC II	650 hrs./81 days
18	Production of High- Quality Inbred Rice Seed Certification and Farm Mechanization	96 Hrs./12 days
19	Organic Agriculture Production NC II	232 hrs./29 days
20	RAC Servicing (DomRAC) NC II	480 hrs./60 days
21	Scaffolding Works (Supported Type Scaffold) NC II	181 hrs./23 days
22	Shielded Metal Arc Welding (SMAW) NC I	268 hrs./34 days
23	Shielded Metal Arc Welding (SMAW) NC II	268 hrs./34 days
24	Tailoring NC II	275 hrs./34 days
25	Tile Setting NC II	117 hrs./15 days
26	Trainers Methodology Level I	264 hrs./33 days
27	Trainers Methodology Level II	568 hrs./71 days

## **B. PQF Level 5 Program (3 years)**

### **1. Hotel and Restaurant Services Technology**

#### Resultant Qualifications

- Bread and Pastry Production NC II
- Cookery NC II
- Commercial Cooking NC III and NC IV
- Food and Beverage Services NC II, NC III and NC IV
- Housekeeping NC II, NC III and NC IV
- Bookkeeping NC III
- Front Office Services NC II
- Events Management Services NC III
- Tourism Promotion Services NC II

### **2. Industrial Electrical Technology**

#### Resultant Qualifications

- Carpentry NC II and NC III
- Masonry NC I, NC II and Masonry NC III
- Electrical Installation and Maintenance NC II, NC III and NC IV
- Technical Drafting NC II
- Electronic Products Assembly and Servicing NC II
- Scaffolding Works NC II
- Consumer Electronics Servicing NC III and NC IV

#### **Required Documents for Admission**

- Form 138/Diploma/Transcript of Records/Form 137-A/ALS Report of Rating
- Live Birth Certificate (NSO/PSA Authenticated) Certificate of Marriage(for married women)/ Government issued IDs
- NCAE Results/Power Test
- Certificate of Good Moral Character
- Medical Certificate
- 4pcs 1x1 ID Picture and 1 pc Passport Size (white background)

#### **Recognition of Prior Learning**

A trainee's previous studies and/or work experience related to the qualification he/she intends to enrol may be recognized when he/she is assessed and found competent.

#### **Scholarships:**

- Free TVET/Unifast
- Special Training for Employment Program (STEP)
- Training for Work Scholarship Program (TWSP)
- Gender and Development (GAD) Scholarship Program may be availed by female students who will enroll in male dominated qualifications.